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| --- | --- |
| **Westmoreland Non-Profit Housing Corporation****SOUTH GREENGATE COMMONS and/or ODIN VIEW** | CIRCLE ONE OR BOTH |
| **164 South Greengate Road****Greensburg, PA 15601** |  |
| **Phone: 724-552-2249** |  |
| **Fax: 724-832-2212** |  |
| **PLEASE BE ADVISED THAT BOTH BUILDINGS ARE SMOKE-FREE BUILDINGS. YOU OR YOUR GUESTS CANNOT SMOKE INSIDE THE BUILDING, IN YOUR APARTMENT OR PATIO AREAS.**  |  |  |

EQUAL HOUSING

OPPORTUNITY

 RESIDENCY APPLICATION 

**For Affordable Housing Programs**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Date Received:** |  | **Time Received**: |  | **AM/PM** | **Staff Initial** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |
| \*\*\* Management Use Only \*\*\* |
|  |
| You must answer all questions on this application. Information you provide will be used strictly to determine your eligibility for housing in this Community. All information you provide will be handled confidentially. **Incomplete applications will not be accepted.** The Resident Selection Plan and Screening Criteria which provides specific detail regarding application processing as well as additional guidance regarding waiting list preferences, if any, is posted in the rental office. Copies are available upon request. |
|  |
| What size of apartment do you wish to apply for? \_\_\_1BR \_\_\_2BR (**only Odin View has 2 BR)** |
| **PLEASE BE ADVISED THAT BOTH BUILDINGS ARE SMOKE-FREE BUILDINGS. YOU OR YOUR GUESTS CANNOT SMOKE INSIDE THE BUILDING, IN YOUR APARTMENT OR PATIO AREAS.** **HEAD OF HOUSEHOLD INFORMATION** |
| *(Use Legal Name)* |
|  |
| Last Name: |  | First: |  | Middle: |  |
|  |  |  |  |  |
| Present Telephone #: |  | Alternate Telephone #: |  |
|  |  |  |  |
| Current Address: |  |
| **Please advise of any change of address – we contact by mail only.** |  |
|  |
| Driver License No.\_\_\_\_\_\_\_\_\_\_\_\_ I am: [ ]  Married [ ]  Widowed [ ]  Divorced State Issued: \_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Single [ ]  Separated |
| **How did you hear about our Community? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**We are required to report the Race and Ethnic Origin of the Head of Household for each applicant. Please assist us in supplying accurate information by answering the following questions. This question is optional and your response will have **NO** bearing on your eligibility and shall not be used to discriminate against you in any way. If you choose not to furnish it, enter **(D)** in the appropriate spaces below and the owner will notate your file that you did not wish to complete.  |
| **KEY CODES**: (**D)**-Do not wish to Disclose**RACE:** (**W)**-White, (**B)**-Black, (**I)**-American Indian/Alaskan Native, (**P)**-Native Hawaiian/Other Pacific Islander, (**A)**-Asian**ETHNICITY**: **(H)-**Hispanic, **(NH)-**Non Hispanic |
| **HOUSEHOLD COMPOSITION** |
| ***(List below the legal names of all persons who will reside in the apartment)*** |
| Legal Name(First, MI, Last) | Sex | Birth Date | Relationship to Head of Household | Social Security Number | Race (key letter above) | Ethnicity (key letter above) |
|  |  |  | SELF |  |  |  |
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| Check all that apply:A member of the Household: [ ]  Receives Medicare Benefits [ ]  Receives Medicaid Benefits:  [ ]  Is a Person with a Disability\*\**A definition for disability can be provided by a staff member* |
| Please list any special housing accommodations that the household will require (*e.g. unit for mobility impaired, visually impaired, hearing impaired, live-in attendant, grab bars, wheel in showers, no steps, etc.)* |
|  |
|  |
|  |
|  |
| Are there any absent household members who under normal conditions would live with you, or plan on living with you in the future? | [ ]  | Yes | [ ]  | No |
| Name & Relationship: |  |  |  |  |
| Explanation: |  |  |  |  |
| Are there any family members confined to a nursing home or hospital on a permanent basis? | [ ]  | Yes | [ ]  | No |
| Name & Relationship: |  |  |  |  |
|  |  |  |  |  |
| Will you or any ADULT household member require a live-in care attendant to live independently? | [ ]  | Yes | [ ]  | No |
| Name & Relationship: |  |  |  |  |
| Explanation: |  |  |  |  |
|  |  |  |  |  |
| **RESIDENCE HISTORY / REFERENCES** |
| ***Please list your address(es) of residency for the past three (3) years, plus list all states that you have ever resided******Use backside of this page if you need more space*** |

 **RENTAL HISTORY**:

|  |  |
| --- | --- |
| **Present Landlord** |  |
| Name of Apartments |  |
| Address |  |
| City, State, Zip |  |
| Contact Name (if known) |  |
| Phone Number |  |
| Dates of Residency | From: To: $ |
| Reason for leaving |  |
| Were you ever asked to allow or participate in extermination of pests other than regularly scheduled pest control? *(Includes roaches, bed bugs, rodents, etc.)* | [ ]  Yes | [ ]  No |
| Did you owe the previous landlord any money when you left or do you currently have any outstanding balances owed to this landlord? | [ ]  Yes | [ ]  No |
| **Previous Landlord #1** |  |
| Name of Apartments |  |
| Address |  |
| City, State, Zip |  |
| Contact Name (if known) |  |
| Phone Number |  |
| Dates of Residency | From: To: |
| Reason for leaving |  |
| Were you ever asked to allow or participate in extermination of pests other than regularly scheduled pest control? *(Includes roaches, bed bugs, rodents, etc.)* | [ ]  Yes | [ ]  No |
| Did you owe the previous landlord any money when you left or do you currently have any outstanding balances owed to this landlord? | [ ]  Yes | [ ]  No |

**UTILITY PROVIDERS**: You must be able to establish utility service in the unit.

|  |  |  |
| --- | --- | --- |
| Do you have any current outstanding balances owed to any utility provider? | [ ]  Yes | [ ]  No |
| Will you be able to establish utilities in your unit?Electric……………………………………………………………………………………..Gas…………………………………………………………………………………………(Other)\_\_\_\_\_\_\_\_\_………………………………………………………………………… | [ ]  Yes[ ]  Yes[ ]  Yes | [ ]  No[ ]  No[ ]  No |

**PLEASE LIST AN EMERGENCY CONTACT:**

**Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Phone: \_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Relationship\_\_\_\_\_\_\_\_\_**\_\_\_\_

|  |
| --- |
| **INCOME INFORMATION***(Include all income received and anticipated for all household members including minors in the next 12 months)* |
|  |  |  |  |  |
| Do YOU or ANYONE in your household receive OR EXPECT to receive income from: |
|  |  |  |  |  |
| * Employment wages or salaries?

 *(include overtime, tips, bonuses, commissions and payments received in cash)* | [ ]  | Yes | [ ]  | No |
| Household Member |  | Name of Employer | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Self-employment?

 *(include overtime, tips, bonuses, commissions and payments received in cash)* | [ ]  | Yes | [ ]  | No |
| Household Member |  | Type of Business | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Regular pay from the Armed Forces/Military/Veterans Administration?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Branch | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
| * Unemployment Benefits/Worker Compensation?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Name of Check Issuer | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Cash Assistance from Dept. of Public Welfare
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Welfare Address | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
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***Child support payments that are received shall be included as income whether or not there is yet a court order awarding payment.***

***Child support amounts awarded by the courts but not received can be excluded only when the applicant / resident certifies that the payments are not being made and further documents that all reasonable legal actions to collect amounts due, including filing with the appropriate courts or agencies responsible for enforcing payments, have been taken.***

***As part of the qualification process required by the federal and / or state housing programs with jurisdiction over this development, the following information is needed:***

Do you have full custody of your child(ren)? [ ]  Yes [ ]  No

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. | Have you been awarded child support by court order? | [ ]  | Yes | [ ]  | No |
|  |  |  |  |  |  |
| 2. | County and State where court ordered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
|  |  *Provide copy of entire court document.* |  |  |  |  |
| 3. | Is payment being received as awarded? | [ ]  | Yes | [ ]  | No |
|  | *PLEASE NOTE\*\*\* If payment is not received or is received in a lessor amount than awarded, we will be required to count the amount of the court ordered support, unless you can provide details and documentation of collection efforts.* |  |  |  |  |
|  |  |  |  |  |  |
|  | **CHILD SUPPORT INFORMATION** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Child's Name** (First and Last) | **$ Amount** | **How Often** | **Source (**Name of Court/Agency or Person) | **Court Ordered** | **Payment received as agreed** |
| 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |
| 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |
| 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |
| 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |
| 5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |
| 6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $ \_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_Yes \_\_\_\_No | \_\_\_\_Yes \_\_\_\_No |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Social Security, SSI or any other payments form the Social Security Administration?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | SSA Office | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
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|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Pension, retirement benefit or annuity payments?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |
| * Regular payments from an accident settlement, insurance settlement or any other settlement?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Regular gifts or payments from anyone outside of your household?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Regular payments from rental property or other types of real estate transactions?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Any other income sources or types not listed? (Severance, alimony, lottery winnings, inheritance)
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
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|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Do you or any other household members expect any changes to your income in the next 12 months?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Source/Increase/Decrease | Amount |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | per |  |  |  |  |  |
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|  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| * Are you or any other ADULT household members claiming zero income?
 | [ ]  | Yes | [ ]  | No |
| Household Member (s): |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Explanation: |  |  |  |  |  |  |  |  |  |  |
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|  |
| **ASSET INFORMATION** |
| *(Include all assets currently held and anticipated to be received in the next 12 months by all household members INCLUDING minor children. Please include the anticipated income derived from current or future asset)*  |
|  |  |  |  |  |
| Do YOU or ANYONE in your household hold: |
|  |  |  |  |  |
| * Checking or Savings Account? **Circle one or both, if applicable**
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Current Balance | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
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| * Certificates of Deposits, Money Market accounts or Treasury Bills?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| * Stocks, Bonds or Securities?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
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| * Trust Funds?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
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| * IRA, 401(k), Keogh or other retirement accounts?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |
| * Personal Property held as an investment?
 | [ ]  | Yes | [ ]  | No |
| *(This includes paintings, coin or stamp collections, artwork, collector or show cars and antiques. This does not include your personal belongings such as your car, furniture or clothing)* |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |
| * Whole Life Insurance Policy?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
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| * A Safe Deposit Box?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
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| * Real Estate, rental property, land contracts/contract for deeds or other real estate holdings?
 | [ ]  | Yes | [ ]  | No |
| ***(This includes your personal home, mobile homes, vacant land, farms, vacation homes, timeshares, or commercial property)*** |
| Household Member |  | Financial Institution |  | Value | Income |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  | per |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| * Have you or has anyone in your household disposed of any business or asset for LESS than fair market value during the past two (2) years?
 | [ ]  | Yes | [ ]  | No |
| Household Member |  | Value of Disposed Asset | Date of Disposition |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **STUDENT STATUS*** Are you or any other household member enrolled as a FULL TIME student

 at an institute of higher education? [ ]  Yes [ ]  No * Were you or any other household member a FULL TIME student

At any time in the current calendar year? [ ]  Yes [ ]  No* Do you or any other household member expect to be a FULL TIME student

at any time in the current calendar year? [ ]  Yes [ ]  No |
| Do you or any other household members (INCLUDING MINORS) expect to be a full time student in the next 12 months? |  [ ]  | Yes | [ ]  | No |
|  |
|  |  |  |  |  |
| **ADDITIONAL REQUIRED INFORMATION** |
| Are you currently receiving assistance from HUD? (tenant based or project based) | [ ]  | Yes | [ ]  | No |
|  |  |  |  |  |
| Will this be your sole place of residency? | [ ]  | Yes | [ ]  | No |
|  |
| Does your household have any pets? | [ ]  | Yes | [ ]  | No |
|  |
| Are you or any member of your household subject to a lifetime state sex offender registration program in any state?(failure to respond to this question may jeopardize the approval of your application) | [ ]  | Yes | [ ]  | No |
|  |
| Has applicant or any household member been evicted in the last 3 years from federally assisted housing for drug related criminal activity? | [ ]  | Yes | [ ]  | No |
|  |  |  |  |  |
| Has applicant or any household member ever been evicted or otherwise involuntarily removed from rental housing? | [ ]  | Yes | [ ]  | No |
|  |
| Have you or has anyone in your household ever committed fraud or been requested to repay money for knowingly misrepresenting information in a federally assisted housing program? | [ ]  | Yes | [ ]  | No |
|  |
| Does any applicant household member have a pattern of alcohol abuse? | [ ]  Yes  | [ ]  No  |
|  |
| Is anyone in your household a current user of or addicted to an illegal or controlled substance? | [ ]  | Yes | [ ]  | No |
|  |
| Has anyone in your household ever been arrested for or convicted of the manufacture, distribution, or sale of a controlled substance? | [ ]  | Yes | [ ]  | No |
|  |
| Has anyone in your household ever been arrested for, charged with or convicted of a felony or misdemeanor crime? | [ ]  | Yes | [ ]  | No |
|  |

**If yes to any of the above Additional Information questions, please provide details:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* I/We understand that management is relying on this information to prove my household’s eligibility for the Housing Program(s) applicable to this Community. I/We will provide all necessary information including source names, addresses, phone numbers, and account numbers where applicable and any other information required for expediting this process. I/We understand that my occupancy is contingent on meeting management’s resident selection criteria and the Program requirements applicable to this Community.
* I/We consent to release the necessary criminal background information to determine eligibility, by signing the “Authorization for Criminal Background Record Check”.
* I/We understand that it is our responsibility to contact the Management Office if any of the information provided on this application changes, including but not limited to, changes in mailing address, phone numbers, household composition, income, or asset information.
* I/We declare that all of the above information and representations contained herein are to the best of my/our knowledge and belief true and correct. I/We understand that providing false information or making false statements may be grounds for denial of my application and may result in criminal penalties.
* I/We understand that any Lease Agreement I/We enter into for an apartment may be cancelled at any time without liability by the Owner or its Agent if any information or representation upon which they relied and made in the application is misleading, incorrect or untrue regardless of my/our intent.
* I/We certify that if approved for occupancy, the unit I/we occupy shall be my/our only residence.
* **All Household Members 18 years of age or older must review this application and then sign below:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  | Date: |  |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |

If, upon preliminary review, your application appears to be eligible based upon the information you have provided, you will be placed on the waiting list. This does not indicate that you will be offered an apartment. When we expect an apartment to be available in the near future, we will process your application in accordance with the Resident Selection Criteria. If this establishes that your household is not eligible or not qualified, your application will be denied.

*We do business in Accordance with the Federal Fair Housing Law. We will not discriminate against any person because of race, color, religion, sex, handicap, familial status, elderliness or national origin, (The Fair Housing Amendment Act of 1988). In compliance with Section 504 regulations, we do not discriminate on the basis of handicapped status in the admission or access to, or treatment, or employment in, our federally assisted programs and activities. Management will consider requests from individuals with disabling conditions or mobility impairments for reasonable accommodations in policies, practices or facilities.*

**WARNING! TITLE 18, SECTION 1001 OF THE U.S. CODE STATES THAT A PERSON IS GUILTY OF A FELONY FOR KNOWINGLY AND WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES.**

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|  |
| **WESTMORELAND COUNTY HOUSING AUTHORITY** |
| 167 South Greengate Road |
| Greensburg, PA 15601 |
| Office: 724-832-7248 |  |
| Fax: 724-836-0988 |  |
|  |  |
|  |  |

*Westmoreland County Housing Authority, does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.*

*The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development’s regulations implementing*

 *Section 504 (24 CFR, part 8 dated June 2, 1988).*

**Michael L. Washowich, Executive Director**

**504 Coordinator**

**167 South Greengate Road**

**Greensburg, PA 15601**

**Office: 724-832-7248**

**Fax: 724-836-0988**

**November 2020 (Revised)**